

Barton Mills Parish Council

Clerk: Mrs Jadi Coe clerk@bartonmills.net 07724 737841

Chairman: Mr A. Harji 01638 510251

Agenda for the Meeting of Barton Mills Parish Council

to be held remotely on Tuesday 7th July 2020 at 7:30pm

DUE TO THE CURRENT GOVERNMENT RESTRICTIONS THE PLANNED MEETING WILL NOT TAKE PLACE IN PUBLIC BUT WILL BE HELD REMOTELY. MEMBERS OF THE PUBLIC ARE WELCOME TO JOIN THE MEETING VIA THE WEBSITE ZOOM. SIMPLY GO TO THE WEBSITE ZOOM, AND SELECT JOIN A MEETING, ENTER THE MEETING ID NUMBER, WHICH IS 749 5488 0392, AND THE PASSWORD 123456. IF YOU CANNOT ATTEND THE REMOTE MEETING YOU CAN PROVIDE THE CLERK WITH ANY ISSUES YOU WISH TO RAISE OR COMMENTS ON AN AGENDA ITEM, THE CHAIRMAN WILL BRING THESE TO THE ATTENTION OF THE MEMBERS AT THE MEETING.

ANNUAL COUNCIL BUSINESS

- 1. Election of Chairman and Receive Chairman's Declaration of Acceptance of Office**
- 2. Election of Vice Chair & Receive Vice Chair's Declaration of Acceptance of Office**
- 3. To Receive Members Declarations of Acceptance of Office**
- 4. Apologies for Absence**
- 5. Appointment of Councillor Responsibilities & Representatives on Outside Bodies:**
 - Representative on Barton Mills Allotments Association (Currently Cllr. G. Flack)
 - Representative on Village Hall Management Committee (Currently Cllr. K. Fuller)
 - SALC Liaison (currently Cllr. C. Miller)
 - Councillor(s) for Finance Committee (currently Cllr. A. Harji, Cllr. C. Miller & Cllr. R. Lewis)
 - Councillor(s) Responsible for Planning (currently Cllr. S. Mullender)
 - Councillor(s) Responsible for Inspection of Play Equipment (currently Cllr N. Horne)
 - Councillor(s) Responsible for Street Lighting (currently Cllr K. Fuller)
- 6. Appointment of Responsible Financial Officer**
- 7. To approve the Accounts for the year ending 31st March 2020**
- 8. Approve Annual Governance Statement 2019/20 (Section 1)**
- 9. Approve Accounting Statements 2019/20 (Section 2)**
- 10. Review Effectiveness of Internal Audit Procedure & Appoint Internal Auditor for 2020/21**
- 11. Review of General Data Protection Policy (last amended May 2018, last reviewed May 2019)**
- 12. Review of Data Audit and Risk Management Policy (last amended May 2018, last reviewed May 2019)**
- 13. Review of Standing Orders (last amended October 2018, last reviewed May 2019)**
- 14. Review of Financial Regulations (last amended December 2018, last reviewed May 2019)**

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Public Forum:

The public are Members of the public may, before the start of the meeting, make a statement or ask a question (not statutory part of the meeting). The Chairman will report on any statements or questions from members of the public that cannot attend the meeting remotely.

1. Accept and receive apologies for absence

2. Declarations of members interests

To receive disclosures of personal and prejudicial interests on matters to be considered at the meeting.

3. Minutes

To approve the minutes of the Parish Council Meetings dated 2nd June 2020.

4. Police reports

5. County and District Councillors report

6. Planning and Environment

General & For Consideration:

None

Tree Applications (for information only):

DC/20/1006/TPO – tree reduction at Barton Hall, The Street, Barton Mills, IP28 6AW

Applications awaiting West Suffolk decision and pending appeals:

DC/20/0720/HH - (i) dropped kerb (ii) change front garden to block paved driveway at 31 Church Meadow, Barton Mills, IP28 6AR – *pending at 25th June 2020*

DC/20/0740/FUL – 1 dwelling at The Old Maltings, The Street, Barton Mills, IP28 6AA – *pending at 25th June 2020*

DC/19/2448/LB – Listed building consent for s subdivision of existing unit to create 2 self-contained flats and orangery on west elevation, at The Manor, Newmarket Road, Barton Mills, IP28 6BL – *pending at 25th June 2020*

DC/19/2447/FUL – Planning application, orangery on west elevation, at The Manor, Newmarket Road, Barton Mills, IP28 6BL – *pending at 25th June 2020*

Decided/approved (for information only):

DC/20/0405/HH - single storey side and rear extension (following demolition of existing conservatory) single storey front extension, raising roof structure to create habitable living space and demolition of existing garage at 12 Worlington Road, Barton Mills, IP28 7DY – *approved 18th June 2020*

DC/20/0667/ADV – advertisement application – 3 digital free standing signs and 1 digital booth screen at McDonalds, Fiveways, Roundabout, Barton Mills, Suffolk, IP28 6AE – *approved 11th June 2020*

DC/20/0610/HH - (i) single storey rear extension (ii) alterations to existing detached garage including a two-storey side extension and addition of a pitched roof to create a first-floor studio with balcony (iii) alterations to existing access (iv) 1.8 metre fence and gates to front (v) material changes to the existing dwelling and garage to a render finish with grey slate tiles at The Willows 36 Mildenhall Road, Barton Mills, IP28 6BD – *approved 23rd June 2020*

DC/20/0683/HH - (i) Repair garage roof with slate (following removal of existing steel roof) (ii) repair rear timber garage wall and re-clad in fibre board (iii) removal of part of boundary fence to create a new vehicular access with driveway at 1 Church Lane, Barton Mills, IP28 6AU - *approved 24th June 2020*

7. Clerk's Report & Matters Arising from the Minutes of the Last Meeting (For Info Only)

Clerk's Report

8. Correspondence

To consider any items of correspondence which require a response from the Parish Council.

9. Parish Matters

1. Exception site on Newmarket Road update
2. Maintenance of Assets
 - a) Lighting

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- b) Other
3. Substation update
4. Issues and complaints regarding the playing fields
5. Re-opening of the play park equipment
6. Receive quotes and suggestions to replace the trees at the entrance of Church Meadows
7. Covid-19 update and issues in the Parish
8. SID Rota

10. Finance & Policies

1. Parish Council Bank Balances and Reconciliation from list of Payments and Receipts.
2. Approve and authorise payment of invoices.
3. Agree and approve bank mandate to add Cllr N Horne as a signatory including online access
4. Agree process to pay current month invoices

11. Parish Councillors reports (for information only)

12. Items for future agendas and agree whether to hold August meeting

Next meeting: TBC



J. Coe Clerk