

Notice of Barton Mills Parish Council Meeting
to be held at Barton Mills Village Hall, Mildenhall Road, Barton Mills, IP28 6BB
on Tuesday 3rd June 2025 at 7:30pm for the purpose of transacting the
following business

Agenda

1. Election of Chairman and receive Chairmans Declaration of Acceptance of Office
2. Election of Vice Chairman and receive Vice Chairmans Declaration of Acceptance of Office (if applicable)
3. Acceptance of apologies for absence
4. Declaration of members interests and dispensations
5. To receive approval of minutes of the meeting held on Tuesday 6th May 2025 from those members present at the meeting (Paper A)
6. Public Participation – an invitation to members of the public to make representations to Councillors. Resolutions can only be made on items on the agenda

Members of the public are invited to speak and are only permitted to speak at this point in the meeting. (Public participation shall be in accordance with Standing Orders and shall not exceed 3 minutes per individual and 15 minutes in total unless such time is extended by the Chairman of the meeting).

7. District Councillor Report
8. County Councillor Report
9. Planning Applications decisions, statuses and appeals (Paper B)
10. To receive a verbal update on the Neighbourhood Plan
11. Parish Matters
 - 11.1 To discuss and agree the Village Gardener's amended working hours
 - 11.2 To discuss the repair to the village sign
 - 11.3 To discuss meeting arrangements with MHFC and BMFC
 - 11.4 To receive a verbal update with regards to streetlights
 - 11.5 To receive a verbal update with regards to the play park
 - 11.6 To receive a verbal update with regards to the SID
12. Financial Matters
 - 12.1 To approve the accounts for the year ending 31st March 2025 (Paper C)
 - 12.2 To approve the Annual Governance Statement 2024/25 (Section 1) (Paper D)
 - 12.3 To approve the accounting statements for 2024/25 (Section 2) (Paper E)
 - 12.4 To receive the current bank account balances
 - 12.5 To approve and authorise payment of invoices (Paper F)

Barton Mills Parish Council

Clerk: Mrs Naomi Alecock clerk@bartonmills-pc.gov.uk

13. Governance

- 13.1 To review and adopt the Data Audit and Risk Management Policy (Paper G)
- 13.2 To review and adopt the Members Code of Conduct (Paper H)
- 13.3 To review and adopt the Publication Scheme (Paper I)
- 13.4 To review and adopt the policies for dealing the press/media and complaints procedure (Paper J)

14. Clerks report

15. Parish Councillors reports

16. To discuss and agree the content for the next Barton Miller

17. Correspondence

18. Exchange of Information

19. **Date and time of the next meeting – Tuesday 1st July 2025 at 7.30pm in Barton Mills Village Hall, Mildenhall Road, Barton Mills, IP28 6BB**

Members of the public & the press are cordially invited to attend the meeting.

Naomi Alecock
Clerk & RFO to the Council

Dated – 29th May 2025