

Minutes of the Parish Council Meeting of Barton Mills
held in the village hall on Tuesday 2nd December 2025 at 7:30pm

Present:

Cllr. Colsey
Cllr. Curtis
Cllr. Fuller

Cllr. Jarvis
Cllr. Lewis
Cllr. Oke

Also in attendance were the Clerk Naomi Alecock and District Cllr. Taylor

1. Welcome

Cllr. Colsey welcomed everyone to the meeting.

2. Acceptance of apologies for absence

Apologies for absence were received from Cllrs. Pearlman and Walston. Cllr. Mullender was absent.

3. Declaration of members interests and dispensations

Item 13.2 - Cllrs. Colsey and Lewis

4. To receive approval of minutes of the meeting held on Tuesday 4th November 2025 from those members present at the meeting

It was **RESOLVED** to adopt the minutes from the meeting of Tuesday 4th November 2025 with no amendments. Proposed by Cllr. Fuller, seconded by Cllr. Curtis. All in favour.

5. Public Participation

No members of public were in attendance.

6. District Councillor Report

Cllr. Taylor is in receipt of an application for £700 from his locality budget from the PC which he is hoping to confirm shortly.

WSC has launched 'The Power of 3' website as part of the proposed Local Government Reorganisation. The election of a mayor will take place in May 2026.

WSC are looking at new settlements for the next Local Plan.

The Council raised the issues with the A11 as this is a regular occurrence now and not associated with the Summer and its car boots.

Cllr. Taylor left the meeting at 7.55pm.

7. County Councillor Report

Cllr. Stanbury was not in attendance. No report has been received.

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8. Planning Consultations

8.1 Reconsultation – DC/25/1140/FUL – Planning application – detached workshop building – East of England Ambulance Service, Fiveways, Barton Mills

It was **RESOLVED** to make **NO OBJECTION**. Proposed by Cllr. Lewis, seconded by Cllr. Jarvis. All in favour.

8.2 Reconsultation – DC/23/1577/OUT – An outline planning application (with all matters reserved except means of access) for a mixed-use development including: a. 8 hectares of employment land for light industry (use class E(g)(iii)), general industry (use class B2), storage and distribution, (use class B8); b. Residential development (use class C3) for up to 300 dwellings; c. Mixed use local centre that may include up to 300sqm of retail floorspace (use class E(a)), commercial, business and service uses (use class E(b-g(i))), takeaway uses (sui generis), learning and non-residential institution uses (use class F1), local community uses (use class F2), residential (use class C3) and associated car parking; d. Public open space, SANG and landscaping; and e. All garaging, parking, servicing, access, drainage and footpath and cycle links and other associated infrastructure works – Land North of Acorn Way, Manor Wood, Red Lodge

It was **RESOLVED** to make **NO COMMENT**. Proposed by Cllr. Lewis, seconded by Cllr. Jarvis. All in favour.

9. Planning Applications decisions, statuses and appeals

The paper was received and **NOTED**.

Cllr. Lewis gave an update on the pending planning application DC/21/2285/FUL. The Case Officer has provided a formal statement of what they are not happy with along with suggestions. Cocksedge and the Architect are revising the drawings.

10. To review the consultation on the WSC Local Plan Planning Validation Requirements

The document was discussed and it was agreed not to make any comment. Proposed by Cllr. Fuller, seconded by Cllr. Lewis. All in favour.

11. To review the government consultation on the Local Government Reorganisation

The proposals of 'One Suffolk' from SCC and 'Power of 3' from WSC were discussed. It was **AGREED** that the preferred option would be the 'Power of 3' proposal from WSC as this would result in less change. Proposed by Cllr. Lewis, seconded by Cllr. Jarvis. All in favour.

12. Parish Matters

12.1 To receive an update on village signage

Cllr. Lewis produced a mock up sign and took photos in Golf Links Road and Worlington Road. A quote has been received at £747.57 per sign; however, licenses and installation costs need to be added to this. It was **AGREED** to progress this and add to the February agenda to discuss locations. Proposed by Cllr. Lewis, seconded by Cllr. Oke. All in favour.

The village signs at the Dog and Partridge and Lamb Cottage were discussed and it was **AGREED** to add to the next agenda for discussion.

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12.2 To discuss quotes for a tree survey

Following initial consideration at the October meeting, option 1 has now matched the quote of quote 2 which was discussed. It was **AGREED** to **ACCEPT** option 1's quote for a survey by exception at a cost of £550 + VAT. Proposed by Cllr. Curtis, seconded by Cllr. Fuller. All in favour.

12.3 To discuss quotes for a bench for the Jubilee

It was **AGREED** to **DEFER** this item to the next meeting.

12.4 To receive a verbal update with regards to streetlights

Cllr. Jarvis confirmed that the light at Piggery Corner has been repaired.

12.5 To receive a verbal update with regards to the play park

The Clerk advised that Cllr. Walston was unable to obtain 2 further quotes and therefore R & S Playground Repairs have been appointed to carry out the project works to the playground as agreed at the last meeting. The deposit has been paid in order for works to commence. Grant requests have been made to the District and County Councillors, Burrell Trust and 100 Club. Paul Kerridge offered a £500 contribution to the project which has been received in the bank account. It was **AGREED** to send a letter of thanks from the Parish Council.

12.6 To discuss traffic control, including an update on SID's

Cllr. Curtis gave an update on the data from the SID's and circulated a graph which shows that the average peak times are changeable. A quote for brackets and fixings to enable to move the SID is £47.50. It was **AGREED** to look at suitable sites for this to be installed and the relevant license or permission obtained prior to purchase.

13. Financial Matters

13.1 To receive the current bank account balances

It was confirmed that there is currently £346.28 held in the current account and £34,070.96 in the deposit account.

13.2 To approve and authorise payment of invoices

It was **RESOLVED** to pay the following invoices:

<u>Date</u>	<u>Payee</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Gross</u>
<u>Retrospective</u>					
17-Nov	R&S Playground Installation	Deposit - playground upgrade	3640.91	728.18	4369.09
<u>To be approved</u>					
6-Nov	SALC	Training - Cllr Pearlman	66.00	13.20	79.20
7-Nov	M Colsey	Wine for Remembrance	97.00	0.00	97.00
11-Nov	R Lewis	Materials - mock up sign	25.00	0.00	25.00
12-Nov	Per Pro Services Ltd	In year governance review	80.00	0.00	80.00
30-Nov	R. H. Landscapes & Maintenance Services Ltd	Grass cutting - October	450.00	84.00	504.00
30-Nov	R Lewis	Barton Miller	26.16	0.00	26.16
30-Nov	Clerk	Expenses	34.56	0.00	34.56
30-Nov	N Parkinson	Gardening Services - October	30.00	0.00	30.00
1-Dec	West Suffolk Council	Weekly bin collection - December	15.14	0.00	15.14

Proposed by Cllr. Curtis, seconded by Cllr. Oke. 4 in favour, 2 abstentions.

14. Governance Matters

14.1 To review and adopt the IT policy

It was **RESOLVED** to **ADOPT** the IT policy with no changes. Proposed by Cllr. Lewis, seconded by Cllr. Oke. All in favour.

15. Employment Matters

15.1 To approve a job description for the Clerk

The paper was discussed. It was **AGREED** to **APPROVE** the job description for the Clerk. Proposed by Cllr. Oke, seconded by Cllr. Jarvis. All in favour.

16. Clerks report

The Clerk has received interest from 1 volunteer so far for the Community Speedwatch scheme.

Works to the white lines on Mildenhall Road commenced on 7th November and the initial stage has been completed. Adverse weather conditions have limited progress on laying the lining material. The remaining work consists of repainting the 'Slow' markings and other minor tasks and will be carried out as soon as possible.

Cllr. Fuller inspected the drain before Mitchell and Mayle were due to clear it and it was found to have cleared and works were not needed; they have refunded the money paid.

17. Parish Councillors reports

Cllr. Fuller reported that the footpath from Barton Mills to Mildenhall was flooded for 3 days due to the increased rainfall; gullies are full and the bridge slippery. It was **AGREED** to contact the Environment Agency to ask if they could reduce the flow on Church Meadow and to send a letter to Mr Sheldrick requesting advice on clearing the ditch.

Cllr. Jarvis reported that the telegraph pole on Bell Lane, opposite Walnut Tree Farm, had its cable mown over and they are unsure who this needs reporting to.

18. To discuss and agree the content for the next Barton Miller

It was agreed that this item is not needed as there is no Barton Miller in January.

19. Correspondence

There was no correspondence.

20. Exchange of information

There was no exchange of information.

21. Date and time of the next meeting – Tuesday 6th January 2026 at 7.30pm in Barton Mills Village Hall, Mildenhall Road, Barton Mills, IP28 6BB

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Apologies were received from Cllrs. Lewis and Mullender for the next meeting.

The meeting closed at 8.59pm.

N. Alecock

N. Alecock, Clerk