

Minutes of the Parish Council Meeting of Barton Mills

held in the village hall on Tuesday 1st July 2025 at 7:30pm

Present:

Cllr. Colsey
Cllr. Curtis
Cllr. Fuller
Cllr. Jarvis
Cllr. Lewis

Cllr. Marshall
Cllr. Mullender
Cllr. Oke
Cllr. Walston

Also in attendance were the Clerk Naomi Alecock, District Cllr. Taylor and 5 members of the public.

1.Election of Chairman and receive Chairmans Declaration of Office

Cllr. Colsey was proposed for the position of Chairman by Cllr. Curtis, seconded by Cllr. Jarvis. All in favour. The Declaration of Acceptance of Office was signed and Cllr. Colsey was elected Chairman.

2. Election of Vice Chairman and receive Vice Chairmans Declaration of Office

Cllr. Oke was proposed for the position of Vice Chairman by Cllr. Jarvis, seconded by Cllr. Fuller. All in favour. The Declaration of Acceptance of Office was signed and Cllr. Oke was elected Vice Chairman.

3. Acceptance of apologies for absence

There were no apologies for absence.

4. Declaration of members interests and dispensations

Items 10.2 and 15.2 – Cllr. Lewis

5. To receive approval of minutes of the meeting held on Tuesday 3rd June 2025 from those members present at the meeting

It was **RESOLVED** to adopt the minutes from the meeting of Tuesday 3rd June 2025 with no amendments. Proposed by Cllr. Oke, seconded by Cllr. Fuller. All in favour.

6. To receive approval of minutes of the extra ordinary meeting held on Tuesday 24th June 2025 from those members present at the meeting

It was **RESOLVED** to adopt the minutes from the extra ordinary meeting of Tuesday 24th June 2025 with no amendments. Proposed by Cllr. Fuller, seconded by Cllr. Oke. All in favour.

7. Public Participation

A parishioner reported that the footpath alongside Cherry Rise needs clearing again, they also reported that SCC have put signs up along another footpath to say it is unsafe to use that route. Photos have been emailed to the Clerk.

A question was raised as to why the Neighbourhood Plan has to be approved by the Parish Council if it already represents the residents' views. Although commissioned by the Parish Council, it has been written

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by the Steering Group and approval by the PC is part of the process to move to the next stage of public participation.

8. District Councillor Report

Cllr. Taylor reported that the main focus is on local government reorganisation.

9. County Councillor Report

Cllr. Stanbury was not in attendance.

10. Planning Consultations

10.1 DC/25/0920/ADV – Application for advertisement consent – one internally illuminated LCD display panels – Barton Mills Service Station, Fiveways, Barton Mills

It was agreed to not comment on this application.

10.2 DC/25/0910/FUL – Planning application – two dwellings (following demolition of existing dwellings) – 2 Flint Cottage, Tuddenham Road, Barton Mills

It was **RESOLVED** to **SUPPORT**. Proposed by Cllr. Marshall, seconded by Cllr. Oke. 8 in favour, 1 abstention.

11. To receive an update on the exception site

The landscaping plan has now been submitted to West Suffolk Council by Cocksedge.

12. Planning Applications decisions, statuses and appeals

The paper was received and **NOTED**.

13. To review and approve the draft Neighbourhood Plan

Cllr. Lewis raised concerns that the plan does not allow for growth in the core part of the village and could have included an extension of the boundary which has been unchanged for 50yrs.

The Steering Group have formed a realistic view of what would be approved at referendum as advised by WSC with any comments or issues being raised with the consultant in creating this framework.

A vote was taken to approve the Neighbourhood Plan in its draft form. There were 4 votes against and 5 in favour; therefore, the motion was carried to **APPROVE** the draft Neighbourhood Plan.

It is anticipated that there will be a drop in event on 2nd August in which the public consultation will start its 6 week consultation period.

Cllr. Taylor left the meeting.

14. Parish Matters

14.1 To consider a request for the use of the field

The PC previously agreed the use of the field in September for a children's party in conjunction with the hire of the village hall. A request has now been received as to whether they are able to put a bouncy castle on the field. This was discussed and it was **AGREED** to allow this on the proviso that

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it is through a professional body with the appropriate insurance and it is managed and supervised by them on the day.

14.2 To discuss participation in a Parish Council network to tackle ongoing issues

Moulton Parish Council have contacted neighbouring Parish Council's to create a network to tackle some issues where there is a lack of support from other parties to resolve. It was **AGREED** that BMPC would participate in this.

14.3 To discuss and agree the Village Gardener's amended working hours

It was **AGREED** to amend the working hours to 5hrs a month during April – September and 2hrs a month during October – March.

If Councillors identify any additional work that needs to be carried out, they can email the Clerk for them to organise this with the Gardener.

Proposed by Cllr. Walston, seconded by Cllr. Jarvis. All in favour.

14.4 To discuss options for the village sign

The sign at Lamb Cottage is to be repaired. A suggestion of a new sign to go on Worlington Road or the exception site was discussed. Village gateways for all entrances to Barton Mills was also discussed and it was **AGREED** to obtain quotes for these.

1 member of the public left the meeting.

14.5 To receive feedback from the meeting with MHFC and BMFC

The meeting went well and it was agreed to meet annually with another meeting possibly during the season. The teams are communicating well and the changing rooms have been decorated with a new floor. They will send a schedule of the games to the Clerk monthly. Winter training will take place at the Mildenhall Hub to allow the field to rest and the goal mouths will be reseeded.

All teams are aware that the pitches can not be overused and there should be no parking on the street, the gate should be opened and parking on the field should be encouraged.

It was suggested that a shared calendar be set up with Sue Norton to coordinate the use of the field and hall.

The Fun Day on 27th June is no longer taking place.

14.6 To receive an update on the goalposts

Hamills removed the 2 badly damaged goalposts and have made 1 good from the parts. They have the remaining parts which it was **AGREED** to dispose of. It was also **AGREED** to look at purchasing a new set of goalposts.

14.7 To receive a verbal update with regards to streetlights

There were no updates; however, a question was raised as to when the trees in the car park are due to be pruned as they have overgrown onto one of the streetlights.

14.8 To receive a verbal update with regards to the play park and consider quotes for the new benches and surfacing of the springer bike

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2 quotes were discussed for a bench to replace the broken 1 near the play equipment. It was **AGREED** to accept the quote for the Ludworth Seat at a total cost of £1,536.80 + VAT. It was also **AGREED** to accept the quote to resurface the other springer bike at £400 + VAT.

The Clerk is to enquire as to what the cost would be to use a slat from the broken bench to repair another broken bench in the corner of the field.

Proposed by Cllr. Lewis, seconded by Cllr. Curtis. All in favour.

14.9 To receive a verbal update with regards to the SID

There was no update.

15. Financial Matters

15.1 To receive the current bank account balances

It was confirmed that there is currently £534.59 held in the current account and £46,353.39 in the deposit account.

1 member of the public left the meeting.

15.2 To approve and authorise payment of invoices

It was **RESOLVED** to pay the following invoices:

Date	Payee	Details	Net	VAT	Gross
15-May	John & Glenda Berrett	Planting Winter 2023 - Summer 2025	60.00	0.00	60.00
31-May	R.H Landscapes & Maintenance Services Ltd	Grass cutting - May	315.00	63.00	378.00
07-Jun	Ayentee Accountancy	Internal audit	125.00	25.00	150.00
26-Jun	SALC	Training - H Walston	66.00	13.20	79.20
26-Jun	SALC	Training - E Marshall	66.00	13.20	79.20
30-Jun	R Lewis	Barton Miller	26.16	0.00	26.16
30-Jun	Clerk	Expenses	42.65	0.00	42.65
30-Jun	N Parkinson	Gardening Services - May	30.00	0.00	30.00
01-Jul	West Suffolk Council	Weekly bin collection - July	15.14	0.00	15.14
	R.H Landscapes & Maintenance Services Ltd	Grass cutting - June	315.00	63.00	378.00
			1,060.95	177.40	1,238.35

Proposed by Cllr. Fuller, seconded by Cllr. Oke. 1 abstention, 8 in favour.

16. Governance

16.1 To review the internal controls

It was **RESOLVED** to adopt the internal controls with suggested changes relating to the online payments. Proposed by Cllr. Lewis, seconded by Cllr. Marshall. All in favour.

16.2 To review and adopt the website cookies policy

It was **RESOLVED** to adopt the website cookies policy with no changes. Proposed by Cllr. Walston, seconded by Cllr. Fuller. All in favour.

16.3 To review and adopt the website privacy statement

It was **RESOLVED** to adopt the website privacy statement with no changes. Proposed by Cllr. Walston, seconded by Cllr. Fuller. All in favour.

16.4 To confirm and approve the asset register

It was **RESOLVED** to approve the asset register following the removal of the goalposts which have been damaged. Proposed by Cllr. Fuller, seconded by Cllr. Oke. All in favour.

17. Clerks Report

The Clerk advised that she had received a suggestion of a zip line or curly slide for the playground. It was **AGREED** that the Clerk can obtain some quotes for a curly slide and look at funding for this. This will be added to the agenda of the next meeting for discussion and resolution.

18. Parish Councillors reports

Cllr. Jarvis reported that the 100 club have offered a grant of £500 towards the bench for the tree but this will not be available until September. A query was raised on the Events budget line which the Clerk will look at.

Cllr. Jarvis also reported that the Burrell Trust details are out of date on the website. It was **AGREED** that the Clerk email each contact annually to check details and any changes during the year are sent to her to be updated.

19. To discuss and agree the content for the next Barton Miller

It was **AGREED** to include:

- Walking Football
- Events from other bodies
- Neighbourhood Plan update

20. Correspondence

The Clerk advised that she has received an email requesting a litter bin at Hassles Corner. It was suggested that one of the bins from the playing fields could be relocated and that the Clerk contact WSC for a quote to do this.

21. Exchange of information

There was no exchange of information.

22. Date and time of the next meeting – Tuesday 2nd September 2025 at 7.30pm in Barton Mills Village Hall, Mildenhall Road, Barton Mills, IP28 6BB

Note – correction to agenda.

The meeting closed at 9.11pm.

N. Alecock
N. Alecock, Clerk