

Barton Mills Parish Council

Clerk: Mrs Naomi Alecock clerk@bartonmills.net

Chairman: Mr N. Horne 07590 672963

Minutes of the Parish Council Meeting of Barton Mills

held in the village hall on Tuesday 4th June 2024 at 7:30pm

Present:

Cllr. Horne (Chair)
Cllr. Colsey
Cllr. Fuller
Cllr. Jarvis

Cllr. Newman
Cllr. Oke
Cllr. Pollard

Also in attendance were the Clerk Naomi Alecock and 5 members of the public.

1. Acceptance of apologies for absence

Apologies were received from Cllr. Lewis. No apologies were received from Cllr. Mullender.

2. Declaration of members interests and dispensations

There were no declaration of interests and dispensations.

3. To receive approval of minutes of the meeting held on Tuesday 2nd May 2024 from those members present at the meeting

It was **RESOLVED** to adopt the minutes from the meeting of 2nd May following a change in wording from date to time in the 2nd paragraph of item 19, public participation. Proposed by Cllr. Horne, seconded by Cllr. Jarvis. All in favour.

4. Public Participation

There was no public participation.

5. Planning Consultations

5.1 DC/24/0217/HH – Householder planning application – a. front porch b. part single storey part two storey rear extension with balcony c. infill first floor rear extension d. Juliet balcony on rear elevation – Beeches Moat, The Street, Barton Mills

It was **RESOLVED** to **SUPPORT**. Proposed by Cllr. Horne, seconded by Cllr. Jarvis. All in favour.

6. Planning Applications decisions, statuses and appeals

The paper was received and **NOTED**.

7. To receive an update on the Local Plan consultation

West Suffolk Council submitted the Local Plan to the Secretary of State for independent examination on Friday 24th May. A Planning Inspectorate will be appointed in due course. There is a public consultation open from 24th May 2024 until 3rd March 2025.

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8. Parish Matters

8.1 To receive a verbal update with regards to streetlights

There was no update on streetlights.

8.2 To receive a verbal update with regards to the play park

Cllr. Jarvis advised that the bench near Burrell Crescent has a loose slat, the circular bench around the tree also needs some attention. The benches are covered in algae/moss and require a fungicidal wash. It was **AGREED** for Cllr. Horne to purchase the fungicidal wash and to action. Once clean, an assessment can be made on what needs repairing.

8.3 To receive a verbal update with regards to the SID

Cllr. Colsey confirmed that the rota for the battery SID has been completed until the end of August. Data can now be downloaded from the solar SID. Cllr. Newman's name needs adding and instructions provided. Cllr. Pollard also offered his assistance with downloading data from the solar SID. Cllr. Horne requested that data is downloaded on a regular basis. Cllr. Fuller advised that Claire Miller will provide instructions on downloading the data on the battery SID.

8.4 To discuss the appointment of a Village Gardener

It was **AGREED** to advertise for a village gardener in the Barton Miller.

9. Financial Matters

9.1 To approve the accounts for the year ending 31st March 2024

It was **RESOLVED** to **APPROVE** the accounts for the year ending 31st March 2024. Proposed by Cllr. Pollard, seconded by Cllr. Oke. All in favour.

9.2 To approve the Annual Governance Statement 2023/24 (Section 1)

It was **RESOLVED** to **APPROVE** the Annual Governance Statement 2023/24 (Section 1). Proposed by Cllr. Pollard, seconded by Cllr. Oke. All in favour.

9.3 To approve the accounting statements for 2023/24 (Section 2)

It was **RESOLVED** to **APPROVE** the accounting statements for 2023/24 (Section 2). Proposed by Cllr. Pollard, seconded by Cllr. Oke. All in favour.

9.4 To receive the current bank account balances

It was confirmed that there is currently £2,612.85 held in the current account and £46,527.86 in the deposit account.

9.5 To approve and authorise payment of invoices

It was **RESOLVED** to pay the following invoices:

<u>Date</u>	<u>Payee</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Gross</u>
31-May	Clerk	Expenses	41.59	0.00	41.59
31-May	R Lewis	Barton Miller	26.16	0.00	26.16
1-Jun	West Suffolk Council	Emptying of dog bins 01/06/24 - 30/06/24	28.98	0.00	28.98

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96.73	0.00	96.73
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Proposed by Cllr. Horne, seconded by Cllr. Jarvis. All in favour.

10. Governance

10.1 To receive consent forms from Councillors

Cllr. Horne reminded Councillors to complete the consent forms and to hand to the Clerk.

10.2 To review and adopt the Data Audit and Risk Management Policy

It was **AGREED** to **ADOPT** the Data Audit and Risk Management Policy with no changes. Proposed by Cllr. Pollard, seconded by Cllr. Jarvis. All in favour.

10.3 To review and adopt the Members Code of Conduct

It was **AGREED** to **ADOPT** the Members Code of Conduct with no changes. Proposed by Cllr. Pollard, seconded by Cllr. Jarvis. All in favour.

10.4 To review and adopt the Publication Scheme

It was **AGREED** to **ADOPT** the Publication Scheme with no changes. Proposed by Cllr. Pollard, seconded by Cllr. Jarvis. All in favour.

10.5 To review and adopt the policies for dealing with the press/media and complaints procedure

It was **AGREED** to **ADOPT** the policies for dealing with the press/media and complaints procedure with no changes. Proposed by Cllr. Pollard, seconded by Cllr. Jarvis. All in favour.

11. Parish Councillors reports

Cllr. Fuller reported that the footpath between Barton Mills and Mildenhall is overgrown. Clerk to contact Mildenhall High Town Council with regards to getting this cleared.

Cllr. Jarvis reported that there is still a fallen tree in the river. Cllr. Fuller advised that the Environment Agency were meant to clear it. Cllr. Jarvis will take photos of the fallen tree and the Clerk will contact Forestry England.

Cllr. Horne attended the recent coffee morning and was asked about the frequency of the grass cutting of the playing field; it is currently done weekly but it was felt that this is sufficient.

The drop in Neighbourhood Plan event took place on Saturday 1st June and was attended by 64 residents. The deadline for the survey is 7th June and there have been 152 completed so far. It was requested that there be 1 more push on social media.

Cllr Horne thanked David Mutch for all of his help with the Neighbourhood Plan.

12. To discuss and agree the content for the next Barton Miller

It was **AGREED** to include the below in the next Barton Miller:

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- Advertise for a Village Gardener
- Thank you for the Neighbourhood Plan participation and the next steps

13. Exchange of information

There was no exchange of information.

14. Date and time of the next meeting – Tuesday 2nd July 2024 at 7.30pm in Barton Mills Village Hall, Mildenhall Road, Barton Mills, IP28 6BB

The meeting closed at 8:01pm.

N. Alecock
N. Alecock, Clerk